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Evaluation report Transnational project meeting – Malta 12/10/2021

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Introduction

In light of the progress of the SIAC project, VisMedNet Association organized the first transnational project meeting with representatives of all project partners. The meeting was held in Valletta Design Cluster on 12th October 2021. EUROSUD, as responsible for the evaluation, prepared a basic Google Form Survey to simplify compilation at the end of the meeting.

The following pages summarize the main finds of the evaluation report.

Evaluation report

The first transnational project meeting was an occasion for the project consortium to meet physically for the first time. Hence, it does not surprise that all partners attended it and they participated in the survey.



All of the participants had almost the same expectations for this meeting and that were to meet strategic partners personally and follow the progress of the projects, to clarify all the doubts regarding the intellectual outputs and to discuss the milestones reached as well as to plan future activities.







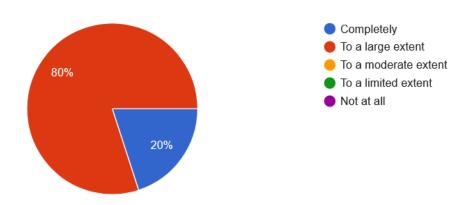








On the question "To what extent did the meeting meet your overall expectations?" 80% of the participants replied "to a large extent" while for 1 participant the meeting completely met the expectations. Altogether the participants were satisfied with the meeting. Answers were clear and no one had any problems.



General organization of the meeting

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Without a doubt it can be said that the meeting was organized very well and as well the meeting space was sufficient for all of the participants. On the one hand the management has done a great job with space and the length however on the other hand some of the participants would prefer more activities and a bit of extra free time.

What could be improved in the general organization for the next project meetings? Generally, 60% of the participants have said that for the next time there is no need to do anything differently. However, some participants (20%) would appreciate having an agenda









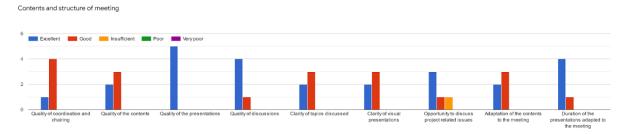






more clearly to understand more of the process of the meeting. Finally, 20% of the participants believe that partners should have prepared everything before the meeting in order to avoid unexpected situations during the session.

Contents and structure of the meeting



To begin with the quality of the coordination, contents, presentations and discussions all the participants were highly satisfied with above mentioned matters. It can be noticed that the structure of the meeting was truly satisfying. Furthermore, the partners are highly skilled in making visual presentations and follow set up limits of time. From another perspective, some of the participants would like to have more time to discuss issues which are related to project matters.

Regarding the suggestions to improve the contents and structure for the next project meetings, first of all, the majority of the participants, i.e. 60% expressed their opinion in a positive way and for them everything was clear. On the contrary, the remaining 40% of the participants suggest being prepared more for the next meetings as well as to have a clearer idea on the partners' specific tasks per semester.











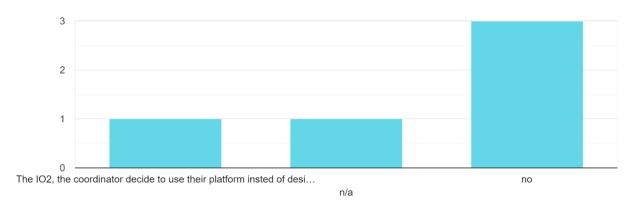




Participants said that they were highly satisfied with topics discussed during the transnational project meeting. However, 20% of the participants think that the consortium should have concentrated more on deadlines because they are key factors to make the SIAC project successful.

On the question "Were there any specific topics that should have been emphasized more?" 3 partners out of 5 expressed their need to speak more about IO1 content and discuss it more deeply. Moreover, sometimes it remains unclear what each partner should do and till when the job has to be done. Since, the topic of the project was reorganized a couple of times there was a negative impact and it became a bit chaotic. The solution to this problem is to intensify the communication among the partners in order to discuss any possible bottlenecks.

Were there any specific topics that should have been emphasized less?



As a consequence of the above chart it can be said that weights were more on the side of positive answers. It means that everything was taken into consideration when it comes to the content and the structure of the meeting. Opposed to that, 1 partner specified that for the IO2, the coordinator decided to use their platform instead of designing the new one.

Communication among partners

In general, 60% of the participants are satisfied with communication among the partners. Absolutely, the consortium would appreciate excellent communication but on the other hand partners are now aware that this aspect must be improved. The worrying thing is that







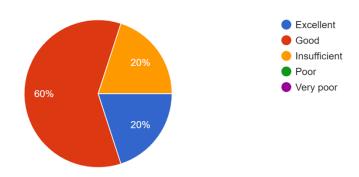








one of the partners rated communication as insufficient so consortium as a whole must make some changes in order to transform this into a positive reply.



Suggestions to improve the communication among participants

Firstly, partners are expecting clear and more efficient communication between each other. They would like to feel supported and committed by the coordinator organization. Secondly, there was an idea to have a meeting every two or three weeks to enforce relations. There are a lot of communication tools which are made available to facilitate day-to-day communication and it does not take a lot of time from partners' working days. To conclude, the participants propose that the coordinator sends timely reminders to partners in case they notice that deadlines will not be met and to organize more bilateral meetings to discuss the specific role and follow the partner's progress.

General comments and suggestions

Based on the question "Suggestions to improve your expectations for the next project meetings" partners would like to have less expectations and rather communicate more. Communication is the most effective tool to make each of them more satisfied. Besides that, one partner said that during the next meeting all partners know the application sufficiently. In summary, it is not a criticism however healthy feedback which can help implement the SIAC project more efficiently.















In a nutshell, partners enjoyed meeting each other because sometimes it is even impossible to meet people in these tough times and also the place was astonishing. As a result of the meeting, partners clarified the next action points.









